

Adventist Health Community Strength Grant Instructions

Purpose

The **Adventist Health Community Strength Fund** has been established to support community partner organizations affected by the spread of COVID-19. Our mission of living God's love by inspiring health, wholeness, and hope compels us to serve the most vulnerable during this unprecedented health crisis. Rapid deployment of emergency funds to partner organizations will accelerate and augment the delivery of wellness services, support innovation of new programs and cascade best practices to those communities in need.

Criteria

In alignment with Adventist Health's Community Wellbeing Strategy, selected partners should provide services that address critical needs and strengthen social determinants of health. These include, but are not limited to, organizations addressing the following:

- Economic wellbeing
- Food insecurity
- Housing insecurity
- Mental and behavioral health (including substance use disorders)
- Other social determinants of health concerns

Organizations must be tax-exempt.

Process

Due to the unprecedented strain being placed on community-based organizations by COVID-19, we aim for a streamlined process. At the same time, we must be careful stewards of resources and ensure that this funding aligns with our overall community wellbeing strategy.

Step 1: Community Integration leaders for each Adventist Health community are invited to nominate up to two partner organizations for an Adventist Health Community Strength Grant.

Community Integration Leaders must submit the following information by **March 30**:

Nominations

- Name of community organization being recommended
- Brief description of current relationship between affiliate and nominee
- Funding recommendation for partner organizations
- Paragraph of recommendation to support from the AH Community Integration leader

Submission

- CI leads email nominations by March 30 to Yesenia Mock, mocky@ah.org
- Subject line: “Community Strength Grantee Recommendations”

Review

A centralized spreadsheet will be maintained by the Community Wellbeing system team and appear on the Portal with information about each community organization receiving support, funding amount, and status of each application.

Step 2: Partner Organization Invitation:

- CI leads provide invitation-only application to approved partner organizations by **April 1**.
- Partner organizations submit applications to CI leads by **April 8**, including:
 - Completed application
 - W-9

Step 3: Partner organization application submission:

- CI leads submit partner organization applications to System.
- Email to Yesenia Mock, Director Community Wellbeing, mocky@ah.org
- Notification of approval will be sent to CI leads by **April 9**.
- A check request will be sent directly to selected partner organizations.

Step 4: Notification of Award to Partner Organizations

- Community Integration leaders send award notice to partner organizations. Each email should include a template funding award letter as well as a brief narrative report template for future reporting.

Step 5: Funded partner organizations will need to submit a short narrative report by June 30, 2020 and a final report by December 31st, 2020. Reports should be submitted to Community Integration leaders for record-keeping and community benefit reporting. CI leads review and submit final reports to Yesenia Mock.